



# **INTERTANKO**

## **TERMS OF REFERENCE**

### **ENVIRONMENTAL COMMITTEE**

#### **1. AIMS AND OBJECTIVES**

- 1.1. To develop INTERTANKO's understanding of environmental issues and to participate in an informed manner, so that the issues directly affecting tanker operations are better represented by the Association for the benefit of its members.
- 1.2. To develop environmental policies for INTERTANKO to follow up at the IMO and elsewhere, and to be pro-active in approach.
- 1.3. To establish an effective dialogue with environmental groups.

#### **2. MEMBERSHIP**

- 2.1. The Environmental Committee is composed of a maximum of 20 members at any one time. The Committee will draw on additional outside expertise if required.
- 2.2. The Committee members term is two years which can be extended for another two years, unless other reasons apply and are approved by the Executive Committee. Examples of when other reasons apply could include when it is difficult to get new members to join a Committee or the member has specific expertise that would be valuable in the resolution of an important issue under discussion by the Committee.
- 2.3. Members should attend Committee meetings and actively participate in the Committee discussions. Repeated non-attendance/non contribution may result in a review of Committee membership by the Committee Chairman and Secretary and a recommendation of removal from the committee. A Committee member may, on occasion, be represented by an alternate from his company.
- 2.4. Membership on the Committee is based on the expertise/qualifications of the individual, therefore, membership on a Committee rests with the individual, not the company that the individual works for.
- 2.5. The Committee shall be composed of individuals from Member companies that have experience and expertise which will contribute to the aims and objectives of the Committee and its work programme items.

### **3. CHAIRMAN**

- 3.1. The Committee shall elect from among its members a Chairman and up to two Vice-Chairmen which are to be approved by the Council.
- 3.2. The Chairman's term of office is two years which can be extended for another two years, unless other reasons apply and are approved by the Executive Committee. Examples of when other reasons apply could include when a new Chairman cannot be found or the resolution of an important issue under discussion by the Committee would benefit from the Chairman's leadership.
- 3.2. The Chairman will also act as a Vice-Chairman to ISTEK on Environmental issues.

### **4. MEETINGS**

- 4.1. The Committee aims to meet at least twice a year.
- 4.2. The Chairman may invite observers to the meetings. INTERTANKO's Chairman, ISTEK Chairman and Managing Director may participate in the meetings.

### **5. TRAVEL EXPENSES**

- 5.1. The travel expenses of the Committee's membership should be paid for by the member company.

### **6. TERMS OF REFERENCE**

- 6.1. The Terms of Reference shall be approved by INTERTANKO's Council.

### **7. SECRETARIAL**

- 7.1. The INTERTANKO Secretariat undertakes the secretarial and administrative tasks for the Committee.

### **8. REPORTING**

- 8.1. The Environmental Committee will report to INTERTANKO's Council through its Chairman, as required.

*Updated and approved at 37<sup>th</sup> Meeting held in Istanbul on 12<sup>th</sup> September 2013.  
Endorsed by the Council in Hong Kong on 26<sup>th</sup> November 2013.*